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Letter (Template) with Final Team Information

**Roster**

**Flights (arrivals and departures)**

**Agenda**

**Host and contact numbers**

**Host Ophthalmologist**

**Clinic Site**

**Baggage and Customs Lists**

**In-Country Transportation**

**Hotels**

**What is Covered by the Mission Fees**

**Clinic Process for Eye Care**

**Clinic Process for General Health Care**

**Emergency numbers**

**Passports**

**Things to bring to clinic**

**– For ODs:**

**-For Lay Volunteers**

**Dress Code**

**Translators**

**Electricity / Voltage**

**US Embassy Registration**

[**https://step.state.gov/STEP/Pages/Individuals/AccountInfo.aspx**](https://step.state.gov/STEP/Pages/Individuals/AccountInfo.aspx)

**Phone**

**Weather**

[**http://www.weather.com/weather/today/l/Guatemala+City+Guatemala+GTXX0002**](http://www.weather.com/weather/today/l/Guatemala%2BCity%2BGuatemala%2BGTXX0002)

**Currency**

**Vaccinations**

[**http://wwwnc.cdc.gov/travel/destinations/traveler**](http://wwwnc.cdc.gov/travel/destinations/traveler/none/guatemala)

**R & R:**

**MISC**